



Martha's Vineyard Land Bank Commission

Planner

The planner, under the supervision of the executive director, assists in trail planning and in the oversight of land bank conservation restrictions and other land protection restrictions.

responsibilities

1. Trail acquisition planning

The planner assists the executive director in implementing the goals contained in the trail acquisition priority lists generated by the town advisory boards, subject to land bank commission priorities and parameters, by: *[a]* identifying suitable trail routes and alternatives and *[b]* identifying landowners and the types of property interests to be sought from them and *[c]* negotiating with landowners to acquire the necessary property interests and *[d]* finalizing all agreements.

2. Research

The planner *[a]* performs title examinations and other legal research and *[b]* determines the regulatory context in which any prospective trail sits and whether substitutes should be considered and *[c]* maintains pertinent statistics.

3. Advocacy

The planner appears as needed before the Martha's Vineyard Commission and the towns' selectboards and planning boards in order to advocate for the creation of particular trails and trail networks.

4. Mapping

The planner prepares all graphics necessary to illustrate for the public officials the various trail acquisition proposals under consideration.

5. Community liaison

The planner works as needed with the land bank town advisory boards and the towns' byways committees, planning board and conservation commissions to refine and implement

land bank trail goals. The planner organizes and leads an annual cross-island hike (XIH) yearly on National Trails Day, which is the first Saturday in June.

6. Conservation oversight

The planner reviews on a regular basis — currently prescribed by the land bank commission as triannual but subject to change — landowners' compliance with various land bank conservation restrictions, agricultural preservation restrictions and other restrictions.

working conditions

The planner works twenty-four (24) hours per month at a schedule to be devised by the executive director.

Annual performance evaluations will be conducted by the executive director.

remuneration

\$32 - \$46 per hour, depending on qualifications

This description generally portrays the work expected of the planner. The planner may, from time to time, be required by the executive director to perform tasks at a higher skill level or at a lower skill level than that described herein. Although the land bank makes every effort to accommodate individual preferences, agency needs may at times make the following conditions mandatory: off-hours response to emergency situations or quandaries, overtime, shift work, a rotating work schedule, or a work schedule other than Monday through Friday. All land bank positions are for no guaranteed period of time and the commission may change wages, benefits and conditions at any time.

approved by vote of the land bank commission: February 9, 2026