

SUMMER RANGER MANAGER: The Martha's Vineyard Land Bank Commission is seeking a Summer Ranger Manager for 2023. The position will run from May to September, though start/end dates are flexible.

The Ranger Manager's responsibilities include but are not limited to:

- Overseeing the day-to-day workflows of seasonal staff; serving as a primary point of contact for questions, concerns, or issues faced by Property Attendants.
- Creating and disseminating a weekly schedule
- Providing seasonal staff with supplies and support; hauling away trash collected by Property Attendants
- Assisting the Land Superintendent with signage and marking property boundaries.
- Fielding questions and complaints made by the public; reporting pertinent information to the Land Superintendent and/or Field Crew Manager.
- Creating property use data sheets for each Land Bank property; entering and analyzing data in Excel or Google Sheets, writing end-of-season property use reports.
- Assisting the field crew as needed with trail maintenance and other projects

Requirements:

- Valid driver's license and clean driving record
- Flexibility and willingness to work weekends and holidays
- Strong written and verbal communication skills
- Proficiency with Google Docs, Microsoft Office, technology in general
- Comfortable operating a kayak or rowboat; capable of lifting 50 pounds.

Seasonal housing may be available. If you would require housing, please make note of it in your application.